



Hammersmith United Charities

Grant Application Form

You are welcome to attach additional sheets if you think they are necessary. If you do, please make sure each one has your organisation's name on it and the number of the question to which it refers. We will also ask for additional information if we think we need it. We are very happy to discuss applications and the application process over the phone, in person or by email so do get in touch. Please email completed applications to melanie@hamunitedcharities.com (0208 741 4326)

Section One

About the organisation

1. Name of organisation
2. Official address
3. Type (eg registered charity, company limited by guarantee, school) and registration number where appropriate
4. When was your organisation set up? (year)
5. How many trustees/directors/members of the management committee are there?
6. Name of principle contact, email address and phone number
7. Principle contact correspondence address



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8. Role in organisation

9. Where does your organisation principally operate?

10. Briefly describe your organisation's objectives and activities



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Section two.

About your application

What do you want to do? (describe the activities – what, where, when, who will carry them out and who will manage the activities/project)



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Who will benefit from these activities (how many, where do they live, what needs do they have)

What difference do you expect your work/activities/project to make to these people? (you might want to give outputs eg 15 people will take the course, outcomes;eg 10 of these will get jobs; and impacts;eg confidence raised, so parenting stronger, improved income so leading healthier lives)



Section Three.

Research and evaluation

How do you know your work/activity/project is needed? (what other work of this kind is being done in this area; what do you know about the problems/issues you are addressing; what contact do you have with potential beneficiaries; what research or consultation have you done to support your decision to take this particular approach)

How will you measure whether you are making the difference you outlined in section 2 ?

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Section four.

Costs and resources

Please attach

- a) A budget for this project
- b) Your most recent accounts
- c) A job description if you are applying for funding for staff

From what sources are your current activities funded?

How many staff does your organisation employ?

How much are you asking us for?

Is this the full cost of this activity/project?

If not, where will the rest come from?

When do you intend your activity/project to start?

How long will it last?

Do you have plans to continue the activity beyond the period of this grant? If yes, please give details about how.

Signed

Date

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