**Micro Grant Application Form**

This application form is only for micro grants. These are grants of £500 or less for a specific item, activity or project which falls within one of our four funding priorities (Children and families; meeting basic needs; tackling isolation; building confident individuals and communities). More information about the micro grants programme is in the guidelines. Applications can be submitted at any time and are assessed on a rolling basis. We welcome discussions about ideas, please contact Melanie on the email address or phone number below. If the space provided is not enough for you to explain your project to us, please attach additional sheets.

Please email completed applications to melanie@hamunitedcharities.com (0208 741 4326)

**Section One**

**Who are you?**

We need your name, the name of your group/organisation, your contact details and website address if you have one. Tell us a little bit about the organisation or group if we don’t already know each other.

**Section two.**

**What do you want us to fund?**

Tell us what you want to use the money for. If appropriate, tell us why.

**Please tick the funding priority your project meets**

1. Supporting children and families
2. Meeting basic needs
3. Tackling isolation
4. Building confident individuals and families

**Who will benefit from this grant?** Who will take part in the activity or use the equipment etc.

**Section 3**

**Have you asked any other funder for help with this item/activity/project? If so, who and what have they said?**

**How much are you asking us for? (Give a breakdown if it will cover the costs of several things)**

**Is this the total cost? If not, what is the total cost and where will the rest of the money come from? Please tell us if you will be working with volunteers to make this project happen.**

**When do you need the money?**

**Do you have an organisational bank account requiring two or more signatories? If yes, please give details.**

**Use this space to give any more information which will help us understand your project**

**Do you have plans to continue the activity beyond the period of this grant? If yes, please give details about how.**

**Privacy notice**

We take our privacy seriously and will only use the personal data provided in this form to administer your grant application. It is part of the trustees’ responsibilities to ensure that applicants for grants are suitably qualified under the terms of the Charity’s governing document. If your application for grant is successful, the personal data supplied on this will be held on file for the duration of your appointment as a grantee and for two further years. Some details may be checked with relevant organisations, but none will be disclosed for any inappropriate purpose. You may have access to your personal information on request. If your application is unsuccessful, your application form and all other personal data supplied will be destroyed. Please sign below to indicate your acceptance for the Charity to hold your personal data.

From time to time we would like to contact you with details about our Charity / our projects in the borough and our grants scheme. If you consent to us contacting you for this purpose please tick to say how you would like us to contact you:

* Post
* Email
* Telephone

**Signed Date**