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**Flexible 3 Year Grants:** Application form

Thank you for your interest in the Hammersmith United Charities flexible 3 year grants programme.

Please ensure you fit the eligibility criteria before completing the application form. If you have any questions please contact us on [grants@hamunitedcharities.cpm](mailto:grants@hamunitedcharities.cpm) and we will be happy to help.

The deadline for submission of applications is 12 midday on 5 October 2023. Applications received after this date will not be reviewed.

We plan to meet with a short list of organisations during October and November prior to the trustees making decisions in November. We will inform everyone of the outcome within 10 working days of making a decision.

Please answer every question on this form or your application will not be considered for short listing.

Please email completed applications to [grants@hamunitedcharities.com](mailto:grants@hamunitedcharities.com) by 12 midday 5 October 2023. We are unable to accept postal applications.

**Section One**

**About the organisation**

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| 1. Name of organisation |  |
| 1. Official address |  |
| 1. Type of organisation (eg registered charity, company limited by guarantee, school) and registration number where appropriate |  |
| 1. Registration number |  |
| 1. Please provide the names of the Trustees, Directors or members of the Management Committee and indicate which of these live or work in Hammersmith United Charities’ area of benefit (see question 12 for our area of benefit)?   (Minimum number of trustees/directors required is 3) |  |
| 1. Name of main contact for this application, email address and phone number |  |
| 1. Main contact correspondence address if different to organisation address above. |  |
| 1. Role in organisation of main contact |  |
| 1. In which year was your organisation established? |  |
| 1. Please provide a short summary that covers your organisation’s purpose and aims.   Maximum 100 words. |  |
| 1. Where do most of the people you help live?   We want to know that they are mostly in our area of benefit which is the wards of:  Addison  Avonmore  Brook Green  College Park & Old Oak  Coningham  Grove  Hammersmith Broadway  Ravenscourt  Shepherd’s Bush Green  Wendell Park  White City  Wormholt |  |
| 1. Please tell us about the people you work with. Please include any specific needs you are aiming to address or particular groups you are aiming reach.   Max 100 words. |  |
| 1. What support or opportunities does your organisation offer to the local community? | Please tick all that apply  Participation in arts/culture/heritage  Participation in sport/exercise/physical activity  Providing education or skills training  Providing counselling/therapy  Providing information/advice/advocacy  Meeting basic needs e.g. food; shelter; warmth;  social contact/mutual support  Other not included above please state: |
| 1. Which HUC priority areas does your organisation address? | Please tick all that apply:  Meeting basic needs (food, shelter, advice etc)  Work with families and children (supporting parents, education, play, transition points, vulnerable children)  Countering isolation (in any group and for any reason)  Building confident individuals and communities |
| 1. Are your annual reports and accounts available on the Charity Commission website? | Y/N  If not please send your last full year accounts (if not yet audited then draft). |
| 1. Describe how you get feedback from the people you help or support.   Max 100 words. |  |
| 1. Describe how you engage with the wider local community of people *not already directly involved* in your services or organisation.   Max 100 words. |  |
| 1. How does your organisation make sure that it is not discriminating against people on grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation, in relation to participating as staff, volunteers or service users?   Max 150 words. |  |
| 1. Describe ways in which you work collaboratively with other agencies in the borough.   Max 100 words. |  |
| 1. What are your organisation’s most significant achievements in the last 3 years?   Max 100 words. |  |

**Section two**

**About your application**

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| **The purpose of flexible 3 year grants**  Flexible 3 year grants can be either **unrestricted** funding or we can agree **specific purposes** in discussion with you. We plan to have open discussion with short listed groups about how they would like to use this grant.  When answering question 2.1 below please tell us how your organisation plans to use a 3 year grant. Please include whether you will be focussing on oneor more of the following areas or if not then tell us about your ideas.   1. Addressing issues of health inequality, and particularly the challenges of racial disadvantage in the health system      1. Trying out a new idea or different way of working and sharing the lessons with others      1. Developing collaboration between organisations, groups, sectors or communities      1. Building the sustainability and resilience of your organisation. 2. Something else? |
| 2.1 Please tell us how you plan to use a flexible 3 year grant?  Include plans or ideas about, for example, continuing or developing services; improving accessibility to specific groups in the community; supporting organisational development or infrastructure; building collaboration with other agencies; growing or diversifying income.  Max 250 words |
| 2.2 What are the biggest challenges you expect to face in the next 3 years:   1. In your community? 2. In your organisation?   Max 250 words. |

**Privacy notice**

We take our privacy seriously and will only use the personal data provided in this form to administer your grant application. It is part of the trustees’ responsibilities to ensure that applicants for grants are suitably qualified under the terms of the Charity’s governing document. If your application for a grant is successful, the personal data supplied on this will be held on file for the duration of your appointment as a grantee and for two further years. Some details may be checked with relevant organisations, but none will be disclosed for any inappropriate purpose. You may have access to your personal information on request. If your application is unsuccessful we will delete it from our files but we would like to retain and use your contact information (see below).

From time to time we would like to contact you with details about our Charity, projects in the borough and our grants scheme. If you consent to us contacting you for this purpose please tick to say how you would like us to contact you and sign to indicate your acceptance for the Charity to hold your personal data.

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| Post |  |
| Email |  |
| Telephone |  |
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